

Summary Minutes from the meeting held on 26 June 2025 at 7pm at the Black Barn

1	Apologies for Absence Three received
2	Declarations of Interest: (see * * for any relevant minute details) None
3	May's Minutes Proposed BH Seconded DM Resolution : APPROVED the minutes of the meeting held on 22 May 2025
4	Major Items / Discussion / Decisions
4.1	Therfield Heath Car Park Proposal Supported and keen to progress Resolution APPROVED the costed spend and work plan
4.2	Grass Cutting Proposal Discussed the details. Resolution Some cutting from 1 Aug Then on to second part thereafter For one part raised man holes to be marked. Strimming of nettles approved.
4.3	Rugby Mitigation Plan (Amended) Second plan still lacked detail - Need to be clearer on red line use to be the norm without requested mitigation. Discussion on volume of footfall. Discussion of future plans. Broad discussion. Resolution APPROVED letter with 1 amendment
4.4	A room to change in building re s106 – a future plan Range of– trying to forward plan within s106 requirements Resolution AGREED to draw up a document to evidence need and to show how this could meet s106 funding remit.

5	Steering and Guidance re Projects and Tasks 2025 Project Ideas need to be socialised to help us formulate the 2025 programme and the budget.
5.1	Coaching trade Licence Discussion on start date. Discussion of needs re legal advice. Resolution AGREED Clerk to revise start date and liaise on this matter.
5.2	Planning 25/01362/FPH Discussion. Resolution AGREED to send letter regarding all the common land.
5.3	Signs : Scheduled Monuments (Heath) Draft proposed - suggestions for some bye law references and preference for some information on the monuments. QR codes? Resolution AGREED redraft
5.4	Signs : Lesser Used entry points (Heath) Similar to above –reference to website QR codes? Resolution AGREED redraft and remodel
5.5	Bollards on the Therfield Road Discussion– need to fit with what is there/what we asked for. Resolution PROCEED with a deadline of 23 August. Costings already agreed
5.6	Conservators and Therfield Parish Council Discussion of previous meetings and events. Resolution : CH to meet and re any discussions and report back
6	Policies
6.1	2025 POLICY REVIEW : EXPENSES POLICY DM made input business driving insurance -mileage calculator - set allowance for machine charging at home. Resolution RETURNING in July
6.2	2025 Revised and Name Changed Now called In House Complaints : version 2

	NK suggestion agreed. Resolution AMENDED with this then this policy is approved for a further 2 years.
6.3	Alternative scrub disposal policy Discussion on anticipated volume to see if proposal fitted needs. Anticipate 1 ton bag per week Resolution AGREED See what happens in year 1 and assess likely volume. Keep track of how volumes are set/fluctuate so we can revise plan if needed in year 2.
7	Events and Requests requiring Conservator Guidance
7.1	Archery Temporary arrow-signs and a gazebo – all to be taken down after the shoot. APPROVED.
7.2	Harvest Run (also 14th September) 100 people - 40 cars. Also 2 sports on the site and also FOTH Advise people now this day is busy. APPROVED
7.3	Fairground Rides Discussion ALLOW – set charges - need to revisit in 2026.
8	Informative (Conservators can ask questions if they wish)
8.1	Accounts and Budget QUESTION/ACTION Q on income fluctuation: A: because of when we reclaim 106 monies
8.2	Scrub and Grass Cutting QUESTION/ACTION Q on Eastern boundary works – status? A : reminded of NK comments – need to consult. ACTION : prepare a s28 to NE and get feedback
8.3	INFORMATION ONLY List of Projects and Status No Question/Action
8.4	INFORMATION ONLY Clerk's update

	No Question/Action
8.5	INFORMATION ONLY Clerk's Update No Question/Action
8.6	INFORMATION ONLY Staff Holidays No Question/Action
8.7	INFORMATION ONLY QUESTION/ACTION Event Planning Newsletter Make addition re 14 September
9	Date of Next Meeting - 7pm, 24 July 2025, Black Barn
10	<p>AOB</p> <p>Engagement with NHDC and sports provision at the Royston Community Forum meeting. Perhaps a chance – in a formal capacity - to put across the issues with pressure on the Heath.</p> <p>Response : Keen to progress on this. Information that we can reuse and share</p> <p><u>Soil Sampling</u> PhD student wishes to sample soil on the site. Response : We are keen to progress on this. Clerk will assist</p> <p><u>Providing drinks on GC</u> We have received an enquiry Response : To be discussed with stakeholders.</p> <p><u>Water Shed at rear of Rugby Changing Room</u> Showing signs of disrepair and damage. Response : To be discussed with stakeholders.</p> <p><u>Dog Vans</u> Follow upon this – Clerk can help. Response : to be added to later agenda.</p>

	Meeting concluded 9pm
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The Conservators of Therfield Heath and Greens

The Therfield Regulation Trust
c/o Royston Golf Club, Baldock Rd, Royston, SG8 5BG
Registered Charity No. 277881
Chair: Clive Hall