

Minutes from the meeting held on 24 July 2025 at 7pm at the Black Barn

1	Apologies for Absence 2 apologies – 4 absent in total
2	Declarations of Interest: (see * * for any relevant minute details)
3	Last Month's Minutes RL proposed to approve : DM seconded Resolution Minutes are approved.
4	Major Items / Discussion / Decisions
4.1	Rugby Mitigation Plan (Amended) An amended plan was handed over on Tuesday 22 July – it will be reviewed in August Aim is to mitigate high impact – the move to consideration of a licence. Resolution To review this matter in August.
4.3	Dog Bins Proposal Discussion on signs to pre warn people and to ensure when changes are made people respond positively to them. Discussion of new household refuse (3 wk cycle) could see an increase : summer heat/dog waste/3 weeks between emptying is long time. Resolution Agreed plan and spending sum. Next step to meeting in site and get plan for new locations.
4.4	Royston Runners Look to see up a meeting - hear what they want regarding a licence. Resolution Clerk will send email back in such terms.
5	Steering and Guidance re Projects and Tasks 2025 Project Ideas need to be socialised to help us formulate the 2025 programme and the budget.
5.1	Dog walkers/Dog Vans Discussion on how outreach and action would work and look – discussion on the issue of what is a 'licenced' dog walker?

	<p>Resolution</p> <p>Return this in August to show what this would look like and how it would work.</p>
5.2	<p>Containers & Buildings s106 – a future plan</p> <p>Discussion on the various money pots –read ecology report and consider and account for its findings .</p> <p>Resolution</p> <p>Return in September following review.</p>
5.2	<p>Advice for removal and reinstatement of Benches over a 5 year period</p> <p>AND Advice for up to 5 Benches over a 5 year period</p> <p>Discussion - will ask for NE advice for these works.</p> <p>Resolution</p> <p>Clerk may send in both.</p>
5.4	<p>Advice for work on the Eastern Heath</p> <p>Correct words on the plants – suggestion re wild fire risk Discussion on plan.</p> <p>Aim to get advice and then we will know what work can be done and how As needed we can undertake or reflect.</p> <p>Resolution</p> <p>Clerk may send in.</p>
..... NEW	<p>Other discussion</p> <p>Discussion on the grass cutting – whether we ask now or later about what to do in future years if the weather means that species flower early. Not urgent but one to action later perhaps. Management plan.</p>
6	Policies
6.1	<p>2025 POLICY REVIEW :</p> <p>EXPENSES POLICY</p> <p>Clerk still actioning previous comments</p>
6.2	<p>Advertising Rules</p> <p>Our policy is to follow the rules.</p> <p>All are now informed of the rules.</p> <p>Resolution</p>

	Clerk may add to policies so we can update ourselves in 2 years on the relevant law and guidance and review and reflect.
6.3	<p>Memorial Benches Policy (Approved in July 2023 –review July 2025) It is time to review this policy</p> <p>Resolution IT IS RESOLVED THAT the clerk’s version of this policy is approved for a further 2 years (no change to costs)</p>
6.4	<p>Change to Indemnity Sought on large Events</p> <p>Discussion on why clerk considers now her clause was not correct : agreed to change.</p> <p>IT IS RESOLVED THAT the clerk’s suggestion be approved</p>
7	Events and Requests requiring Conservator Guidance
7.1	<p><u>Royston in Blue 2026</u> Discussion of the event and timings and review of the ‘events on foot’.</p> <p>Resolution Look to meet in October 2025 with RiB Look to renew the events on foot in January 2026</p>
7.2	<p><u>Robert King and Meridian Triathlon Event</u> Discussion – pass to Ranger to review route etc but OK for now as presented.</p> <p>Resolution To approve this event on foot subject to the following provisions</p> <ul style="list-style-type: none"> - Send part 2 of the form – indemnity risk and insurance - meet Ranger to review route and needs.
7.3	<p><u>Green and Growing Visit September 2025</u> 30th September is the date.</p> <p>Resolution To acknowledge this and those who wish to be involved have been advised.</p>
8	Informative (Conservators can ask questions if they wish)

8.1	Accounts and Budgets No comments
8.2	INFORMATION ONLY List of Projects and Status Re car park works CH will attend 6-7:15 am to ensure people know when to move Works commence 7:30am
8.3	INFORMATION ONLY Clerks Update No comments
8.4	INFORMATION ONLY Ranger Update No comments
8.5	INFORMATION ONLY Staff Holidays 18-22 August both clerks are away. NK can access the inbox and will cover / keep an eye on it.
8.6	INFORMATION ONLY Events Newsletter No comments
***** NEW	Gladman NE have been consulted Conservators will read and see how if it impacts SSSI from a planning point.
*****	Other Planning matters Have chased up re neighbouring building site and our communications. (comments re bonfires on building sites)
9	Date of Next Meeting – There is a meeting in August 28th at the black barn
10	AOB <u>Coaching trade Licence</u> Need to add in legal fees and start to move this to get sign off. <u>Other Licences</u> Ensure we retain right to claim back fees.

	NHC community forum meetings Conservators keen to present data - perhaps December we could suggest?