

Summary minutes for the meeting held on 24th April 2025 at 7pm at the Black Barn

1	Apologies for Absence 4 absent
2	Declarations of Interest: (see * * for any relevant minute details)
2.1	Clerk to hand out Declaration of interest papers to all Clerk in fact will email the papers to the Conservators to update where necessary.
3	Resolution : Minutes of the meeting held on 27 March 2025 were approved. .
4	Major Items / Discussion / Decisions
4.1	Standing Orders As per discussions Resolution All agreed to revoke the 2019 Standing orders. Clerk to commence a consultation and put forward new orders for approval/review at May meeting.
4.2	Incursion(s) onto land in vehicle(s) Lengthy discussion on this matter. Resolution : Clerk is to ask relevant tenant/stakeholder for evidence of NE permissions if one exists. Thereafter Conservator will consider their powers
4.3	Rural Payments Agency The Map (TL3394695change.png) showing a change to the areas in red from 664-Recreational Land-RL04 Golf Course to 130 Permanent Grassland PG01 Grassland Permanent was approved. Resolution It was agreed to apply to change land usage according to the rules set out in the papers supplied . In order to facilitate this the authorised contact should be the clerk email.

	NB The production of a similar map for TL3440 5529 (which can be circulated for final sign off by email if it is not present at meeting) was approved.
4.4	Archery Resolution : After review of the email and prepared accounts it was agreed to offer a rent on the terms requested. Clerk to report back to Archery.
5	Steering and Guidance re Projects and Tasks 2025 Project Ideas need to be socialised to help us formulate the 2025 programme and the budget.
5.1	<u>NEW INITIATIVE</u> Clearing up the Eastern Boundary Resolution : It was decided to obtain a quotation for the clearance of land around footpath 9. Thereafter Conservators bring plans to a future meeting for any improvement works NK protected SSSI plants in that area - request must be made to NE by clerk.
5.2	<u>NEW INITIATIVE</u> Community Conversation Resolution : All agreed chair be authorised to attend the Community Conversation event.
5.3	<u>Contractor rabbits</u> Resolution : Permitted <ul style="list-style-type: none"> - draft a new letter for the ferreter AND - The clerk to write regarding reviews.
5.4	<u>NEW INITIATIVE</u> Notice Boards Resolution : Any sign which is deemed broken can be moved off site to golf storage

	<p>Clerk permitted to install two notice boards at the left and right of these signs (cost will be hundreds, not thousands).</p> <p>Sign to be reviewed/repaired/replaced.</p> <p>Authority to purchase an additional notice boards of X model with a budget of X.</p> <p>It was confirmed that timber, fake wood is the preferred material for the signs.</p> <p>To be actioned when time permits</p>
5.5	<p><u>NEW INITIATIVE</u></p> <p><u>Picnic Area and Information Meeting Zone</u></p> <p>Resolution</p> <p>The outline picnic / informational meeting zone was supported.</p> <p>Develop a plan and cost it up.</p>
5.6	<p>Coaching trade <u>Licence</u></p> <p>Resolution</p> <p>Prepare draft licence (reviewed by CF and NK) – share as needed - Clerk to return with a final or amended version in due course.</p>
5.7	<p><u>AWL meeting</u></p> <p>Resolution</p> <p>Authorised to arrange a meeting and update group (by email) on aims and purpose.</p> <p>Follow up on s38.</p> <p>Anyone wishing to be involved – or with input - to advise clerk at meeting/in advance by email.</p>
5.8	<p>NEW <u>Burning Policy</u></p> <p>Resolution</p> <p>All in favour of no more burning.</p> <p>All debris needs disposing off site and our own debris to be shredded.</p> <p>No stockpiles to be left on the heath anywhere.</p>

6	Policies
6.1	New Staff Policies That the clerk intends when time allows to draft a social media policy based off an established framework for presentation.
6.2	Clerk is working off this list of Policies If Conservators are aware of any other policies in force please email agreed policy document to clerk, For now Clerk will set up a rolling review timetable of the listed policies
7	Events and Requests requiring Conservator Guidance
7.1	It was agreed - if the Clerk is so minded - for Flags to be displayed in the PoW camp area VE Bank holiday period.
8	Informative (Conservators can ask questions if they wish)
8.1	Accounts and Budgets The Accounts and Accounting processes are GREEN.
8.2	<u>Mobile Phone SIM for clerk</u> Resolution : The spend of circa £10 was authorised
8.3	INFORMATION ONLY List of Projects and Status All projects in progress - in need – or on hold are as per the list.
8.4	INFORMATION ONLY Clerk's Written Information No comments made
8.5	INFORMATION ONLY Ranger's Written Information No comments made Short discussion on fire warning signs.
8.6	Holiday Planner Staff

	Please read as required no comments made
8.7	Events Planner Please read as required no comments made
8.8	Incident Log Please read as required No comments made
9	Date of Next Meeting - 7pm, 22 nd May 2025, Black Barn
10	AOB Therfield Road Car Park : it was agreed to spend £600 now to get a tonne of Limestone to infill the worst of the holes. Event 14 May – tent building. All agreed to give permission Deputy Clerk to contact football first. Planning (SPR)– referenced earlier in the meeting (Eastern Boundary) - was discussed at 5.1 as it also impacted discussions there – all noted the work done and that the steps taken. We will continue to monitor. It was confirmed for “permits’ paying standard monthly fee can be billed in accordance with stated need. Golf signs – a draft had been shared but not all who wanted to comment were present – defer and obtain view; nothing of note recorded by those present. AWL - work being undertaken - covered this in the AWL meeting at 5.7

The Conservators of Therfield Heath and Greens

The Therfield Regulation Trust
 c/o Royston Golf Club, Baldock Rd, Royston, SG8 5BG
 Registered Charity No. 277881
 Chair: Clive Hall