

The Conservators of Therfield Heath and Greens

The Therfield Regulation Trust

c/o Royston Golf Club, Baldock Rd, Royston, SG8 5BG

Registered Charity No. 277881

Chair: Nick Keep

Clerk: Paddy Grove

Email:clerk@therfieldheath.org.uk



Summary Minutes for the meeting held on Thursday 26th January 2023 at 7-9pm at Black Barn and over Zoom

Item ID	Description	Meeting notes
01/23-1	Apologies for Absence Apologies received in advance from 1 conservator and clerk.	
01/23-2	Declarations of interest: (see * * for any relevant minute details)	None.
01/23-3	Election of new chair of Conservators Nick Keep was appointed chair in a Conservator-only meeting in November.	No comments or corrections. Many thanks to Clare for her contribution. Nick Keep has been officially appointed chair of the Conservators.
01/23-4	Approve the minutes of the meeting held on 24th Nov 2022	Minutes approved .
01/23-5	Major items to AGREE	
01/23-5.1	<u>Approval of draft 2022 accounts</u>	Agreed for accounts to year end 2022 to be submitted to external examiners for review.
01/23-5.2	<u>Approval of draft 2023 budget</u>	Agreed that funds will be added to café roof sink fund each year, seeded with an initial amount from current reserves. Draft budget for 2023 approved
01/23-5.3	<u>Approval of draft Safeguarding Policy</u>	Safeguarding policy agreed but working with young volunteers will be approved by Conservators on a per case basis
01/23-5.4	<u>Approval of Greens management approach and engagement with Therfield Parish Council</u>	Management plan for Therfield greens and cooperation with Therfiel Parish Council approved .
01/23-5.5	<u>Draft Archery licence to Royston Archers</u>	Discussion ongoing to resolve some wording in proposed draft licence for archery on the heath
01/23-5.6	<u>Departure of Head of Conservation</u>	Head of Conservation is due to leave at the end of February. Conservators discussed options for her replacement

01/23-5.7	<u>Conservator Elections 2023, Open Meeting, and date of next Conservators meeting</u>	Public notices will go up 27/1. They are already published in Royston Crow online and physical editions Agreed to hold a meeting of Conservators over Zoom meeting on 16 th Feb if anything needs decided.
01/23-5.9	<u>Objection to mast on Baldock Road</u>	Agreement for chair to submit a statement from Conservators objecting to the planning application to NHDC.
01/23-5.10	<u>IT changes</u>	Proposal presented for updating the IT systems used by Conservators and staff. Costs increases expected to be minimal or negative Approval granted for changes.
01/23-6	Health & Safety, Accidents and Incidents	
01/23-6.1	<u>Accident and Incident reports</u>	A conservator was verbally threatened by someone unlawfully riding motorcycle on Heath. No physical violence occurred.
01/23-7	Leases and Tenants etc	
01/23-7.1	<u>Archery and Runner container update</u>	Ongoing discussions about the containers in the car park used by Archery and Runners. Meetings to be held with Runners to discuss.
01/23-7.2	<u>Rugby</u>	Ongoing discussions about electrical works and supply to the Rugby club, with complications around total supply capacity and desire to remove interdependence between Rugby, Tennis and the Café
01/23-7.3	<u>Tennis</u>	Discussion around the presence of the pro coaching business on the heath Discussion about permission for RTC to refurbish the court surfaces requiring restricting access to parts of the common during the works. Terms for approval to be discussed with RTC **One declaration of interest from a Conservator who engages with tennis business.**
01/23-8	Finance Matters	
01/23-8.1	Any items not covered by review of accounts and budget above	Ongoing issues with poor service from Barclays bank noted and discussed
01/23-9	Heath & Greens Conservation update	

01/23-9.1	<u>HLS approach to be adopted</u>	Discussion of options for application for replacement High Level Stewardship scheme once the current agreement ends in November. Further actions agreed to progress these options into firm proposals.
01/23-9.2	Brief update from Head of Conservation and Ranger.	HoC proposes larger dog bins replace current bins next to car park and chalk tracks, with restricted opening to avoid misuse for other waste Benches removed successfully. Generally well received. No chalk needed as no metal remaining.
01/23-10	Legal Actions, Disputes, Wayleaves and related issues	
	None not already covered	None.
01/23-11	Update from the Clerk	
	Clerk not attending this meeting	
01/23-13	Any Other Business	None.
01/23-14	Date of next meeting	
		Zoom meeting if needed on 16 th Feb, 7pm