

# The Conservators of Therfield Heath and Greens

The Therfield Regulation Trust – Registered Charity No. 277881

## Application to use the Heath : General Form for all applicants to complete.

<p><b>Summary of proposal – please let us know more about your Heath Use.</b> <i>What is the event?</i></p>	
<p><b>Have you ever used the Heath before?</b> <i>Give details please so we can link this request</i></p>	
<p><b>Is this (A) a one off commercial event (B) one off charity event or (C) a request for regular access</b> <i>Give details please</i></p>	
<p align="center"><b>Please provide us with some key information (continue on separate sheet if necessary or attach additional information, documents etc).</b> <b>This is the minimum information which we will require in order to process this form</b></p>	
<p><b>Timing of proposed event/activity</b> <i>Also include the time required to set up and clear away.</i></p>	
<p><b>Start and end date of proposed event/activity</b></p>	
<p><b>Expected number of visitors/attendees/guests.</b> <i>Take account of everyone – events with children may also require parents/carers to attend (eg : about 10 children and 20 parents) other events may be just for participating adults (eg : about 30 -40 adults). Is there an upper limit and/or how will you manage numbers?</i></p>	
<p><b>How will people travel to and from the site?</b> <i>EG : the event is aimed at local people who will be encouraged to walk OR the event will require people to arrive in cars and [ ] number of cars are predicted etc</i></p>	
<p><b>Other than vehicles parking within our car parks is any other vehicular access required</b> <i>Give details please</i></p>	
<p><b>Which areas of the heath/SSSI will be used for what purposes etc.</b> <i>Please be as specific as you can be (eg : to use the land marked in blue to warm up and then to run on the route shown in red).</i></p>	
<p><b>Specific requirements for this event/activity</b> <i>Start and finish points, other structures, advertising, signage etc</i></p>	

<p><b>How will litter removal be managed and car parking</b>  <i>Car parking marshalling required if more than 30 additional cars are expected for your event/activity</i></p>	
<p><b>Will the event/activity result in any noticeable noise or lights or unusual wear on the land</b> <i>Give details please</i></p>	
<p><b>How will damage to the grassland and vegetation by visitors/participants be avoided or limited?</b></p>	
<p><b>Add here any further information that would be useful or any matters specific to your event/activity:</b></p>	

Please attach a copy of a map for ease of reference showing the land which you would like to use – you can find maps at <http://www.thefieldheath.org.uk/maps/> or use other online mapping services. If you colour or mark up the map please indicate below what the markings represent. *Give details below please*

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**Who is our contact for this request?**

<p><b>Contact Name</b></p> <p><b>Contact details for us to use</b> <i>Email + Address + a contact phone number</i></p> <p><b>Date form is emailed to us :</b></p>	
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**If your event is to be allowed** you may later be asked to provide other material eg :-

- proof of insurance
- a risk assessment
- Some events may also require the consent of Naturel England. We will advise you if this is to be the case and we will explain the procedure to you if this is required.

Please also note that:

- when you use common land you do so in common with others and your use must also respect the rights of others
- A charge may be levied for certain commercial events
- All events are run at the risk of the organiser who remains responsible for ensuring that the event is well managed and run in accordance with the risk assessment you have produced and in complying with any requests made by Conservators in terms of land to avoid or precautions to take.