

The Conservators of Therfield Heath and Greens

**The Therfield Regulation Trust
c/o Royston Golf Club, Baldock Rd, Royston, SG8 5BG
Registered Charity No. 277881
Chair: Clare Swarbrick**

Clerk: Carol Fossick
Email:clerk@therfieldheath.org.uk

Draft Minutes for Meeting held Thursday 28 January 2021 via Zoom

In attendance : Clare Swarbrick (CSW), Ben Harrop (BH), Clive Hall (CH), Colin Smith (CS), Neil Guttridge (NG), Robert Law (RL) Carol Fossick (CF) as clerk

- 1/1/21 **Apologies for Absence**
John King (JK)
- 2/1/21 **Declarations of interest:**
Clare Swarbrick as noted in the agenda and at meeting
- 3/1/21 **Approve the minutes of 17 December 2020**
Approved
- 4/1/21 **Matters arising not covered in the agenda**
Nothing raised
- 5/1/21 **Heath and Greens Maintenance**

Winter and Summer Schedules

Summer schedule only to be re presented as Covid rules have prevented winter work from occurring . Examine what work is permitted under the HLS.

Litter Bin (New Road Car Park problems)

Continue to get emails and complaints about rats in the bins.

Dog Bins (who is the person in the van who cleans these)

Clerk will chase up.

Application Tor Grass Treatment)

To be followed up upon.

Stake Piece Road /Lancaster Road – Heath

Discussion of information regarding Tree removal around the area and also possible materials on Heath around the Lancaster Road area.

Therfield Green and the Footpath to Post Box

The path will be reviewed and then a suitable remedial repair undertaken. Questions raised about the ownership of the land/path.

- 6/1/21 **Major items to AGREE**

Start of year requires a discussion of accountants and solicitors and then there was confirmation of accountants and solicitors for the Trust for the year ahead. In terms of the accounts those for 2020 will be ready by end Feb and will only need an 'examination'.

Conservators were looking to employ a Warden for 1 day a week. Discussion and the advert was agreed as drafted.

Banking - A letter has been sent by Barclays to the former clerk. Current Clerk to press on with resolving paperwork problems.

Elections -Discussion as the SDDR cannot be held as it has a public element and cannot be done in a Covid secure manner. The stint holder election can be run as it involves fewer people. We will split up the two elections for the first time. Discussion then agreed stint holder election to take place and paperwork as supplied was agreed to be used.

Open ZOOM meeting for public - Provisional date 11 March was confirmed as the date of the open meeting for the public and to take questions.

Finance – matter discussed

7/1/21 **Other items to Discuss**

Insurance Following discussion and review agreed next steps for the Clerk to take regarding assessment of policies in place and held by others.

Building : Golf Club House :The letter prepared was approved. Café questions raised to be looked into prior to a response on roof etc.

Kelshall Footpath : British Horse Society (BHS) application discussion and review of wider concerns in the area from Therfield residents etc. Conservator's letter to HCC approved and can be sent.

106 monies Gladman Homes (CSW declared interest) : Nothing to report.

Review of policies and agreements. Further discussion - comments can be made by email then it can be brought back for approval.

Geofencing : Conservators to work with golf club to discuss the need for data and consideration of the same.

Local Nature Reserve : Under review and discussion of next steps. Discuss further with NE and Conservators to liaise with JAC - get views and then share this and consultation with NE.

8/1/21 **Leases and Tenants etc**

Café : chase up some information.

Golf : Golf Club New Signs – the installation is due for Wednesday.

Golf Club Land Surrender and rent review : . Key steps are as set in the paper – clerk instructed to take steps set out therein.

Tennis Club : Trees meeting letter in reply to be sent – rent review letter to be sent.

Rugby : Rent Review letter to be ready to go Feb/March 2021

Sun Hill : Share cost of skip request considered - no permission is required

8/1/21 **New Events/Permissions/Correspondence etc**

Gliders Deferred to February 2021

Horses Deferred to February 2021

Anglian Water and their Water Kiosk Proposal

Discussion of the photos and recap of the proposal to the team. Need to follow up points and get more information and discuss in February 2021.

Charging for Events Deferred to Feb 2021.

Charging for Regular Heath Use Deferred to Feb 2021.

FOTH : new sign request Yes a banner can go up when an event is being held

Clarification of decision on dog exercise area

Deferred to Feb 2021.

FOTH email about wish list To follow once we have a warden in place etc.

FOTH want to mark up trees Conservators need more information.

Circus dates v Royston in Blue No reply from Circus yet. Circus they must move for the Royston in Blue event if both want to run.

9/1/21 **Actions/Updates from previous meetings**

None

10/1/21 **Any other business**

None

11/1/21 **Date of next meeting will include the Stint Holder Election (TBC) and then the meeting . Date of next meeting is 25th February 2021 .**