

The Conservators of Therfield Heath and Greens

The Therfield Regulation Trust
c/o Royston Golf Club, Baldock Rd, Royston, SG8 5BG
Registered Charity No. 277881
Chair: Clare Swarbrick

Clerk: Cynthia Combe
Email:clerk@therfieldheath.org.uk

Summary Minutes for Thursday 28th May 2020 at 7:00 pm via Zoom

- 1.06/20 **Apologies for Absence:** none
- 2.06/20 **Declarations of interest:** none
- 3.06/20 **Approve the minutes** of 7th May 2020: approved
- 4.06/20 **Actions/Updates from previous meetings**
- i. Gladmans update: JK, CH to meet within next week, update to follow
 - ii. Governance update: CSw, CH, NG have agreed to start by going back to Hewitsons for advice.
 - iii. Therfield Parish Council and Hay Green update: CS, RL had a good meeting with Therfield PC representatives.
CH wants to know if we are going to cut Briary Lane more frequently too, some residents are already doing maintenance.
- 5.06/20 **Finance**
- i. Risk Register and Accounts update: CH and CSw to discuss then feed back. CSw will write the text for the accounts once input from the accountant is received.
- 6.06/20 **Stakeholder Management**
- i. Plan update – BH was waiting for comments/input from all.
 - ii. Tennis club: Conservators to split cost of the tree work on the west side and tennis club to pay for the tree work on the north side. Can't be done until September.
 - iii. Golf: CS says the process is managed very well and it is working well.
 - iv. Archery and Runners update: JK has informed archery that they can replace their container once they have applied for planning permission and S38 consent.
 - v. Rugby and Cricket Club update: They will attend JAC.
 - vi. Police update: RL states that they are still visible in the area and he has asked for increased police presence in the car park once McDonalds opens as litter is a major problem.
 - vii. Joint Advisory Committee: CSw and CC to work on a draft agenda on Friday. The aim will be to improve communication between stakeholders.
- 7.06/20 **Heath and Greens Maintenance**
- i. Chalk track: BH thinks it is a major task and needs a digger and other equipment and that it will become a building site with health and safety issues. Will invite Redrow to site to discuss.
 - ii. Dustbins: Currently there are 28 bins. Rationalisation to fewer, larger bins is one option, which would get rid of the dog bins. BH to generate a proposal that includes considering rationalising bins and how to empty them and the option of no bins on site as suggested by NHDC.
 - iii. Fires are massive risk in dry weather. To add to risk register and consider mitigation.
 - iv. Signage: no cycling signs have gone up.
 - v. Bench: Application received to repair a bench. Approved. Also a replacement bench by 5th, need to ensure specification is met.
- 8.06/20 **Date of next meeting** 18th June, 7pm-8pm