

The Conservators of Therfield Heath and Greens
The Therfield Regulation Trust
c/o Royston Golf Club, Baldock Rd, Royston, SG8 5BG
Registered Charity No. 277881

CODE OF CONDUCT

All elected Conservators are Trustees of the Therfield Regulation Trust and it is necessary that they abide by high standards of professional conduct.

They are also obliged to abide by the relevant regulations of the Charity Commission¹.

Conservators' obligations

When a Conservator acts, claims to act or gives the impression of acting as a representative of the Conservators, he/she has the following obligations:

1. He/she shall behave in such a way that a reasonable person would regard as respectful.
2. He/she shall not act in a way which a reasonable person would regard as bullying or intimidatory.
3. He/she shall not seek to improperly confer an advantage or disadvantage on any person or group.
4. He/she shall use the resources of the Conservators only as authorised by the Conservators.
5. He/she shall not act or speak for the Conservators unless authorised by the Conservators.
6. He/she shall not disclose information which is confidential (unless authorised by the Conservators) or where disclosure is prohibited by law.

Confidential information includes:

All internal documents and their contents, including agendas and minutes
All communications with tenants and licensees
All communications with contractors and 3rd parties

7. He/she must not conduct themselves in a manner which could reasonably be regarded as bringing the Conservators into disrepute.
8. He/she must abide by, and not seek to disparage, matters and decisions voted on and made by the Conservators.

¹ <https://www.gov.uk/government/publications/the-essential-trustee-what-youneed-to-know-cc3>

9. He/she must, within 28 days of this Code being adopted by the Conservators or your election or appointment to office (where that is later), register with the Clerk details of all personal interests, and, within 28 days of becoming aware of any new personal interest or change to any personal interest registered, register details of that new personal interest or change by providing written notification to the Clerk.

Approved by the Conservators on 28th November 2019 and signed on their behalf by:

J King Chairman

To be reviewed annually.